



F.Y.I.

from the Policy Unit

FYI-208

Date: January 31, 2019

SUBJECT: Supplemental Security Income Collections

Please contact the Policy Unit if you have any questions regarding these or any other changes at DCSS.POLICYQUESTIONS@azdes.gov or call 602-771-8127

The purpose of this FYI is to update staff on Supplemental Security Income (SSI) collections. According to Federal regulations, Supplemental Security Income (SSI), or SSI received concurrently with Social Security Disability (SSDI), must not be collected for support. When performing any enforcement activity, staff must review the CLBD screen to ensure the funds do not originate from SSI payments. If funds are from SSI payments, stop collections activity and notify the caseworker, who should review for closure and initiate the refund process. More information on Closure Procedures and the SSI Closure Policy can be found on the PORT at the following locations:

Closure Procedures: PORT> CLOSURE > CASE CLOSURE PROCEDURES > 938 – NCP SOLE INCOME SSI OR SSDI/SSI COMBINED tab.

SSI Closure policy: PORT> CLOSURE > SSI CLOSURE POLICY tab.

DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.

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